



BC ASSOCIATION OF KINESIOLOGISTS  
102 – 211 Columbia Street  
Vancouver, BC V6A 2R5  
p: 604-601-5100 f: 604-681-4545  
e: office@bcak.bc.ca www.bcak.bc.ca

November 27, 2009

**Dear BCAK Member,**

**Re: BCAK & CKA 2010 Membership Renewal – Deadline is 4:30 p.m. Thursday, December 31<sup>st</sup>, 2009.**

**This Membership Renewal Package applies to Student, Academic, & Associate Members.**

Contents of this 2010 Membership Renewal Package

This membership renewal package contains the following documents:

1. This covering letter (included for information purposes only & to be kept by the member).
2. The '2010 BCAK & CKA Membership Renewal Form & Annual Invoice' (**required** to be completed, sign, & returned with full payment by the deadline)( please keep a copy for your files).

Meeting the Conditions for Membership Renewal

- Members are required to and it is the sole responsibility of members to meet all the conditions of membership renewal by the deadline stated.

The 2010 BCAK & CKA Membership Renewal Form & Annual Dues Invoice

General Information

- This is the only notice of annual membership renewal & annual dues you will receive.
- It renews your membership in the British Columbia Association of Kinesiologists (BCAK) & the Canadian Kinesiology Alliance (CKA) should you choose to join the CKA & identifies your membership dues & fees for the 2010 membership year (January 1 through December 31, 2010).
- The deadline for return of your signed form & full payment of dues and fees is 4:30 p.m., Thursday, December 31, 2009 to the BCAK office, by regular mail, hand, courier, or facsimile.
- Those who do not renew by the January 30<sup>th</sup>, 2010 deadline will cease to be members of the CKA & the BCAK, as set out in the BCAK bylaws.
- Those who do not want to renew their membership are required to indicate this on the Renewal Form where applicable, sign it, and return it to the BCAK by the renewal deadline (this is required by the Society Act of BC).

## 2010 BCAA & CKA Membership Renewal Cover Letter

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### BCAA Member Categories & Titles

- A Practicing Member is a person who
  - a) has received a four year university degree in kinesiology from a post-secondary educational institution in Canada that is recognized by the Board, or who has educational qualifications deemed by the Board to be equivalent,
  - b) is employed or practices in British Columbia as a kinesiologist, and
  - c) meets the continuing education requirements set by the Board.
- A Non-Practicing Member is a person who
  - a) was but no longer is a Practicing Member, and
  - b) is not currently actively employed or practicing in British Columbia as a kinesiologist. This membership category is specifically designed to meet the needs of those members who take a leave of absence from work (maximum 2 years) for parental, illness, stress or \*other reasons (\*requires prior approval of the BCAA board of directors on an individual basis).
  - c) Please note that non-practicing members may choose to purchase E & O insurance to cover them for the 2010 membership year, this may be of particular interest to those taking parental or maternity leave, as this will ensure you have liability insurance against any claim that may come against you or arise while on leave
  - d) Is exempt from the CESP for the term of the leave (prorated quarterly)
- A Student Member is a person who is enrolled in a course of studies leading to a bachelor's, master's or doctoral degree in kinesiology from a post-secondary educational institution in Canada that is recognized by the Board.
- An Academic Member is a person who is or was employed as a professor, instructor, or member of the faculty of a post-secondary educational institution in Canada that is recognized by the Board, in a faculty or department which offers courses in kinesiology, human kinetics, and related subjects.
- An Associate Member (includes the former 'Affiliate Member' category) is a corporation, association, organization, or individual that supports the purposes of the Society.
- If you wish to change membership categories for the coming year, contact the BCAA office by telephone or email as soon as possible and inquire as the procedures in order to meet the renewal deadline.

### 2010 BCAA/CKA Membership Dues:

- The BCAA and the CKA are separate organizations, have their own membership categories, and set their own annual membership dues.
- The 2010 BCAA dues remain at their 2009 level.
- The 2010 CKA dues remain at their 2009 level.

### Membership Renewal Processing, Membership Dues Receipts, & Renewal Information:

- It is the responsibility of the member to submit their renewal information early enough to provide sufficient processing times to meet their needs.
- When members submit their renewal information is beyond the control of the BCAA, and the BCAA cannot be held responsible for consequences caused by the submission date.
- It is the sole responsibility of the member to make sure they respond to the membership renewal notice in a timely manner, avoid delay and provide complete and accurate information.

## 2010 BCAA & CKA Membership Renewal Cover Letter

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- A receipt for 2010 membership dues which verifies membership in the BCAA and CKA (if applicable), along with other member renewal information (including insurance certificates) are mailed to members shortly after the new membership year begins.

### Questions About this Renewal Package, BCAA & CKA Membership Questions, & Additional Information

- If you questions about this renewal package or your membership in the BCAA, please contact the BCAA in Vancouver at 604-601-5100 or by e-mail at [office@bcak.bc.ca](mailto:office@bcak.bc.ca).
- Additional information on membership in the BCAA is available at [www.bcak.bc.ca](http://www.bcak.bc.ca).
- If you have any questions about your CKA membership and its benefits, please contact the CKA at 1-877-252-5467 or by e-mail at [info@cka.ca](mailto:info@cka.ca).
- Additional information on membership in the CKA is available at [www.cka.ca](http://www.cka.ca).

Sincerely,

*Elizabeth Bettles*

Elizabeth Bettles, BCAA President  
On Behalf of the BCAA Board of Directors